Building 105 (Meeting Rooms)

This room is designed to be used primarily for Air Media (wireless presentation). To display your device on the main screen, follow the Air Media instructions provided in the separate documentation.

Turning on the Main Screen
Press the ON button to turn on the screen. After a brief warm-up period, the screen should display the Air Media screen.
Ensure PC is selected.

Turning off the Main Screen
When you have finished your presentation press the OFF button on the top right of the panel.

Displaying a Laptop to the Main Screen
1. Press the LAPTOP button on the bottom left of the panel.
2. Plug in the HDMI cord provided in the cupboard below the touch panel. The HDMI port is located below the display screen.
(ensure ‘monitor’ output function is selected on laptop).

Your laptop screen should display automatically.

Controlling Volume:
Use the volume buttons to lower or raise the volume.
Press MUTE to mute the volume.

Using the Web Camera for Conference Calls
To use the web camera in the room, plug the provided USB cord into the port below the main screen.

For support from CITS Audio Visual Services, call 9266 9000. Press “1” for AV Support.