WebEx Meeting Centre—Host using Video Conference

- Navigate using the AV touch panel to
  - Video Conference -> Dial
- Type in the address for your session *********@curtin.webex.com where ‘*********’ is your session number
- Press ‘Call’
- When prompted, enter your host key (found in your session information in My WebEx -> My Meetings) followed by the ‘#’ key

Navigate to the ‘Content’ panel and select which device you would stream through the session
Use the mute buttons to mute microphones throughout the room
When the session is over, press ‘End Call’ to end the session

For support from CITS Audio Visual Services, call 9266 9000. Press “1” for AV Support.