Recording in a Reflective Learning Venue (PC)

Getting Started
Type in the 5-digit PIN to open the cabinet.
Pull the handle downwards to reveal the computer monitor and keyboard.
Log in as a Visitor.

Adjusting the Camera
When you are signed in, you will be presented with the personal capture software and the live camera view.
Select the live view window to setup the desired camera view.
Mute the audio in the bottom of the window to prevent any echo in the room during the live view.

Starting Your Capture
Select the Echo 360 window.
Click Start Capture in the Echo Personal Capture window.

Note: Your capture is not yet being recorded.

You will then be presented with a preview window of the video.
1. Ensure that the audio is being recorded, by checking the levels in the bar on the left side of the window.
2. Press Configure to ensure to increase the quality of the video from standard to high quality.
3. When you are ready to start recording, select Start Capture. The capture can be paused and resumed at any time.

Please see over page for further instructions.

For support from CITS Audio Visual Services, call 9266 9000. Press “1” for AV Support.
Editing and Publishing Your Recording

When you are finished, select Stop Capture.

An edit window will allow you to re-watch your capture and edit the footage if desired.

When you are happy with the edited footage, select Publish Recording.

Click Yes to apply any edits.

You will be required to enter your Oasis credentials to upload your video to Echo.

Please ensure you log off and close up the work station before exiting the venue.

To watch the accompanying video, go to the Audio Visual Services section on the CITS website: cits.curtin.edu.au.

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