SMART Board (Basic Functions)

The SMART Board is the white projection surface under the projector labelled “Primary (iLecture)”. On this surface you will be able to write over or highlight your presentation using your finger or the special pens provided.

Note: This surface is not a whiteboard. Please do not write on the surface with markers.

Preparation

Ensure the computer and projector are turned on (refer to the Audio Visual Panel guide in the venue).

Check that the lectern PC is displayed on the main projector screen, and the SMART Board is turned on.

Calibration

If the screen pen appears to be out of sync with your finger, press the button to re-calibrate the board. Touch the centre of the targets using your finger or a SMART pen to correct the alignment.

Need Help?

Click on the help button on the SMART Board tray to browse through additional topics on the use of the interactive functions.

Keyboard:
Displays a virtual keyboard on the screen.

Mouse: By pressing this button and then tapping the screen you can right-click.

By selecting one of these buttons you can change the colour of the pen on the screen.

Note: This function only changes the colour when using the SMART pens. To change the colour of the pen when writing with your finger, use the functions in the SMART Ink toolbar.

For support from CITS Audio Visual Services, call 9266 9000. Press “1” for AV Support.

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SMART Board (Advanced Functions)

SMART Ink

The SMART Ink toolbar will display in any program on the computer such as Microsoft Word or a web browser. The toolbar can be moved from the top of the screen to the side by dragging using the handle shown. Annotate or highlight your browser pages and documents using your finger or the special pens provided.

Note: SMART Ink does not allow you to annotate on the desktop.

SMART Notebook

The main program for the SMART Board is called SMART Notebook 11, and can be found through the Start Menu. Here you can access a range of functions such as drawing shapes or lines, and measuring angles with a virtual protractor.

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