Audio Visual Panel

Waking up the Panel
If the Panel is dark, simply touch the screen to wake it up.

Turning on the Projector
Touch the screen to turn on the projector. After a 30 second warm up period, the projector will automatically show the display of the Lectern PC.

Selecting between Lectern PC and Laptop
The Lectern PC is the default display shown on the projector.
To connect a laptop, press the Laptop button on the home screen of the Panel and then:
1) Plug supplied cables into laptop. The projector will automatically show the laptop display
2) Ensure the laptop is sending a video signal to the projector by making sure it is set to “projector mode”.

Controlling the Speaker Volume
Press the Audio button on the home screen of the panel.
Use the Up and Down buttons to control volume.
Remember that the Lectern PC or laptop will have their own volume controls as well.

See advanced functionality over the page

Turning off the Projector
Press the Exit tab at top of the Panel. Press the Yes button to turn off the projector.

For support by CITS Audio Visual Services, call 9266 9000 (or extension 9000). Press “1”.

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Playing DVD or VHS Tape

Press the Combo button on the home screen of the Panel. Then select either DVD or VCR using their respective button.

The Panel will show the appropriate ‘transport’ buttons such as Play, Stop and Pause etc. The Eject button will open the DVD tray or eject VCR tape. DVD menu controls are available by pressing the Menu button.

Controlling an iLecture Recording

Via the Audio Visual Panel

The iLecture tab will flash when an iLecture recording is active.

Press the iLecture tab at top of the Panel home screen to see the name of the unit in the black box. Press the Pause, Resume or Extend buttons to control recording time.

Via Lectern PC

Double click the Monitor My iLecture icon on the computer’s Desktop.

Press the Pause, Resume or Extend buttons to control recording time.

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